

Liston College

International Student Homestay Agreement

(For Long Term Students)

(Contract between Parent and School)

**LISTON
COLLEGE**

PRINCIPAL: C. S. Rooney
MEdMgt (Hons), GradDipBus, BA



IN CHRIST WE LIVE

Student's Name (as it appears on the Student's passport)

.....

Parent Name: _____

Parent Phone: _____

Parent Fax: _____

Parent Email: _____ @ _____

Execution

I have read and understood the terms as set out in this Agreement (contained in the following 4 pages) and agree to them (this agreement consists of 5 pages).

I agree to the payment of the Homestay fee (at current weekly rate) payable in advance for 45 weeks, and a Homestay Placement Fee (at the prevailing rate), for the first year, payable to the Liston College Board of Trustees.

Full Name: _____

Relationship to Student (*Father / Mother / Other*)

Describe Other: _____

Signed: _____

Date: _____

Signed (Student): _____

Date: _____

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New Zealand

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email international@liston.school.nz
website www.liston.school.nz

Remove this page and the next one page and scan / email or fax to Liston College along with other relevant information and forms.

Homestay Application (Long Term International Students)

PLEASE COMPLETE THIS PAGE

Family Name: _____

Given Name: _____

Nationality: _____

Date of Birth: _____

Email: _____ @ _____

Mobile: _____

1. Do you have any health or medical problems? Yes No

2. What is the nature of this?

3. Are you on any medication? Yes No

4. What medication are you on?

5. Do you object to small children in the house? Yes No

6. Do you object to domestic animals in your home? Yes No

7. Is there any food you cannot eat? Yes No

8. What are these foods?

9. Do you require any special foods? Yes No

10. What are these foods?

11. Are you a vegetarian? Yes No

12. Are there any religious observances your homestay parents should know about? Yes No

13. What are these?

14. What are your hobbies and interests? (e.g. do you require the use of a piano, etc.?)

15. Please include any other requests that you may have that will help us make your stay a happy one.

Agreement Wording

Liston College is a signatory to and complies with the Ministry of Education Code of Practice for International Students. Every International Student is required to board with a Liston College approved family. This may also be his Parents, Aunt, Uncle, or family friends or a homestay family that the school has chosen. In every case the School must have these details, and the student will be monitored and supported by the School's Director / Dean of International Students.

1. I guarantee the good behaviour of my son in New Zealand. I understand that unacceptable behaviour on the part of my son in the homestay may lead to the termination of my son's enrolment at Liston College.
2. I undertake that my son will not leave the homestay to live at another address without the permission of the Director / Dean of International Students.
3. I undertake to give written notice to Liston College of at least two weeks when I wish my son to change from one homestay to another category of accommodation, such as living with a parent or designated care.
4. I understand the School's policy on Withdrawals and Refund of Fees.
5. I undertake to communicate in a timely and prompt manner about any matter which may affect the School's ability to carry out its responsibilities effectively, including any changes of address or phone numbers for either ourselves or our son.
6. I understand that, in the interests of the personal welfare of my son, the School and the homestay parents may communicate personal information relating to the history, safety and well-being of my son.
7. I understand that my son may not make any national or international telephone calls from the homestay premises unless the charges are reversed or a calling card is used by my son. If any such calls are made, I guarantee to reimburse the homestay for any costs. All internet use will be by agreement with the homestay parents. From time to time students may be asked to contribute to such costs.
8. I understand that the School will use its best endeavours to ensure the safety, health and well-being of my son while at his homestay, however, the school cannot be liable for any damage or harm caused to my son or my son's property arising out of my son's homestay.
9. I understand that as an International Student, my son is not permitted to own or drive a car whilst attending Liston College.
10. The Director / Dean of International Students will be the mediator in any disagreement between my son and the homestay parents.
11. From time to time I may be asked to pay a holding deposit / fee for my son's room over the summer holiday period. It is the parents / caregiver's responsibility to pay this as and when necessary directly to the homestay family.
12. Fees for the year's homestay accommodation are paid in advance directly to Liston College. In turn Liston College guarantees to ensure payment to the homestay family.
13. I accept that Liston College is responsible for an International Student at all times while he has a visa from our school.
14. This Agreement shall be construed and take effect in accordance with the domestic laws of New Zealand. In relation to any legal action or proceedings arising out of or in connection with this Agreement, the Parents irrevocably submit to the jurisdiction of the Courts of New Zealand, agree that proceedings may be brought before any court, including any forum constituted under the Arbitration Act 1996 within New Zealand, and waive any objection to proceedings in any such court or forum on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.

Liston College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz/goto/international>

Liston College

International Students' Homestay General Information

Current practice:

All homestays in which we place students have been approved following a process set out in the *Guidelines to the Code of Practice for the Pastoral Care of International Students*.

This includes but is not limited to:

- providing the prospective caregiver a copy of the *Summary of the Code of Practice for the Pastoral Care of International Students* to inform him / them of the responsibilities laid down by the New Zealand Government
- the completion by the prospective caregiver of a written questionnaire to determine their suitability
- an interview of the prospective caregiver in their home and inspection of that home and its facilities by the Liston College Dean of International Students
- photos may be taken of the home and its environs and made available to the student and his parents
- a discussion with two referees named by the caregiver to attest to their suitability to the role and written records of those discussions made
- police vetting of all people living in the home aged 18 and over, excluding other international students
- entry on our database of relevant information, which is copied for the student and his parents
- the home will be visited a minimum of three times yearly while your son lives there, and he will be interviewed each term at school to check his safety and wellbeing in it

Broadly, we hope to place students in homes:

- which match the stated needs of the students, as far as possible
- within a reasonable distance of the school, though it may necessitate a bus or train trip to reach Liston College, rather than walking
- where English is the first language, if this is requested
- where the student will have his own bedroom within the home
- where the family (which may be a single parent) will provide convivial company and enjoy welcoming newcomers
- where the caregivers are able to meet the needs of an international student facing new challenges and requiring support and encouragement

Refund of fees:

- Please refer to the Refunds Policy
- The keys points are:
 1. Where a student moves out of their homestay before the end of their contract, the portion of homestay fees will either be returned or transferred to the new homestay. A new Homestay Application Fee, at the prevailing rate, will be charged.
 2. Applications for the refund of Homestay Fees must be in writing to Director of International Students giving at least two weeks notice or pay two weeks fees in lieu of notice.
 3. If the homestay contract is cancelled prior to the student moving into the homestay, then the homestay fee will be refunded in full less the Homestay Application Fee.