

Liston College International Student Homestay Agreement

(for Long Term Students)

(Contract between Parent and School)

Student's name (as it appears on the Student's passport)

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Agreement Wording

Liston College is a signatory to and complies with the Ministry of Education Code of Practice for International Students. Every International Student is required to board with a Liston College approved family. This may also be his parents, aunt, uncle, or family friends. In every case the School must have these details, and the student will be monitored and supported by the School's Dean of International Students.

1. I guarantee the good behaviour of my son in New Zealand. I understand that unacceptable behaviour on the part of my son in the homestay may lead to the termination of my son's enrolment at Liston College.
2. I undertake that my son will not leave the homestay to live at another address without the permission of the Dean of International Students.
3. I undertake to give written notice to Liston College of at least two weeks when I wish my son to change from one homestay to another category of accommodation such as living with a parent or designated care.
4. I understand the school's policy on Withdrawals and Refund of Fees.
5. I undertake to communicate in a timely and prompt manner about any matter which may affect the school's ability to carry out its responsibilities effectively, including any changes of address or phone numbers for either ourselves or our son.
6. I understand that, in the interests of the personal welfare of my son, the School and the homestay parents may communicate personal information relating to the history, safety and well-being of my son.
7. I understand that my son may not make any national or international telephone calls from the homestay premises unless the charges are reversed. If any such calls are made, I guarantee to reimburse the homestay for any costs. All internet use will be by agreement with the homestay parents.

LISTON
COLLEGE

PRINCIPAL: C. S. Rooney
MEdMgt (Hons), GradDipBus, BA



IN CHRIST WE LIVE

69 Rathgar Road,
Henderson,
Waitakere City 0610

telephone (09) 838 9350
facsimile (09) 837 9809
email: info@liston.school.nz
website: www.liston.school.nz

8. I understand that the school will use its best endeavours to ensure the safety, health and well-being of the student while at his homestay, however, the school cannot be liable for any damage or harm caused to the student or the student's property arising out of the student's homestay.
9. I understand that as an International Student, my son is not permitted to own or drive a car whilst attending Liston College.
10. The Dean of International Students will be the mediator in any disagreement between my son and the homestay parents.
11. Fees for the year's homestay accommodation are paid in advance directly to Liston College. In turn Liston College guarantees to ensure payment to the homestay family.
12. I accept that Liston College is responsible for an international student at all times while he has a visa from our school.
13. This agreement shall be construed and take effect in accordance with the domestic laws of New Zealand. In relation to any legal action or proceedings arising out of or in connection with this agreement, the Parents irrevocably submit to the jurisdiction of the Courts of New Zealand, agree that proceedings may be brought before any court, including any forum constituted under the Arbitration Act 1996 within New Zealand, and waive any objection to proceedings in any such court or forum on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.

Signed (parent): _____ Date: _____

Signed (student): _____ Date: _____

Liston College

International Students' Homestay General Information

Current practice:

All homestays in which we place students have been approved following a process set out in the *Guidelines to the Code of Practice for the Pastoral Care of International Students*.

This includes but is not limited to:

- providing the prospective caregiver a copy of the *Summary of the Code of Practice for the Pastoral Care of International Students* to inform him / them of the responsibilities laid down by the New Zealand Government
- the completion by the prospective caregiver of a written questionnaire to determine their suitability
- an interview of the prospective caregiver in their home and inspection of that home and its facilities by the Liston College Dean of International Students.
- photos may be taken of the home and its environs and made available to the student and his parents
- a discussion with two referees named by the caregiver to attest to their suitability to the role and written records of those discussions made
- police vetting of all people living in the home aged 18 and over, excluding other international students
- entry on our database of relevant information, which is copied for the student and his parents
- the home will be visited twice yearly while your son lives there, and he will be interviewed each term at school to check his safety and wellbeing in it.

Broadly, we hope to place students in homes:

- which match the stated needs of the students, as far as possible
- within a reasonable distance of the school, though it may necessitate a bus or train trip to reach Liston College, rather than walking
- where English is the first language, if this is requested
- where the student will have his own bedroom within the home
- where the family (which may be a single parent) will provide convivial company and enjoy welcoming newcomers
- where the caregivers are able to meet the needs of an international student facing new challenges and requiring support and encouragement.

Refund of fees:

- Please refer to the Refunds Policy
- The keys points are:
 1. Where a student moves out of their homestay before the end of their contract, the portion of homestay fees will either be returned or transferred to the new homestay. A new Homestay Application Fee of \$150.00 will be charged.
 2. Applications for the refund of Homestay Fees must be in writing to Director of International Students giving at least two weeks' notice or pay 2 weeks' fees in lieu of notice
 3. If the homestay contract is cancelled prior to the student moving into the homestay, then the homestay fee will be refunded in full less the Homestay Application Fee of \$150.00

10. What are these foods?

11. Are you a vegetarian?

Yes

No

12. Are there any religious observances your homestay parents should know about?

Yes

No

13. What are these?

14. What are your hobbies and interests? (e.g. do you require the use of a piano, etc.?)

15. Please include any other requests that you may have that will help us make your stay a happy one.
